

Date: April 26, 2017
To: Board of Directors
From: Neil McFarlane *Neil McFarlane*

Subject: RESOLUTION 17-04-36 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A CONTRACT WITH RIDE CONNECTION TO PROVIDE VOLUNTEER AND COMMUNITY BASED TRANSPORTATION SERVICES

1. Purpose of Item

The purpose of this item is to request that the TriMet Board of Directors (Board) authorize the General Manager to execute a contract with Ride Connection (RC) for Volunteer and Community Based Transportation services (Services).

2. Type of Agenda Item

- Initial Contract
- Contract Modification
- Other _____

3. Reason for Board Action

Board approval is required for goods and services contracts obligating TriMet to pay in excess of \$500,000.

4. Type of Action:

- Resolution
- Ordinance 1st Reading
- Ordinance 2nd Reading
- Other _____

5. Background

The federally-funded regional Section 5310 program enhances the mobility of seniors and individuals with disabilities. TriMet passes through Federal Section 5310 grant funds that it receives to RC along with non-federal funding in support of RC's Volunteer and Community Based Transportation Services, which are contracted transportation and mobility management services primarily focused on seniors and persons with disabilities in the Portland metro region.

The awarding of TriMet non-federal funding and Federal Section 5310 grant funds is guided by policy and information in the 2016 update to the Coordinated Transportation Plan for Seniors and Persons with Disabilities (CTP). Funds awarded through this contract reflect the

Seniors and Persons with Disabilities (CTP). Funds awarded through this contract reflect the vision of the CTP and support the provision of coordinated, efficient service delivery methods. RC's coordination model is a hybrid of centralized and decentralized activities. Many of the direct service activities happen at the local neighborhood level, where knowledge of the community and its needs support a customer-focused, needs-based philosophy. Where centralization and economies of scale can be achieved, functions are consolidated. RC is committed to enhancing support and strengthening their service partners while creating transportation solutions in accordance with the CTP Plan.

Services to be provided through this contract are vitally needed transportation services in the region, including but not limited to:

- Network support and coordination of over 116 partner agencies, including recruiting and retaining volunteer drivers.
- Support for volunteer transportation management activities and reimbursement for operational expenses, provided directly by RC as well as by partners.
- The Hollywood to Gateway RideAbout, which travels the Sandy Blvd corridor from NE 37th to the Gateway Regional Center shopping area at NE 102nd.
- The King City RideAbout that increases mobility options and provide connections to the HWY 99 West Transit corridor for the residents of King City.
- TriMet Multnomah County ADS Support, which maintains capacity for trips of customers enrolled in programs of Multnomah County Aging and Disability Services and District Senior Centers and for trips to and from Multnomah County ADS and District Senior Center sites.
- The Beaverton U-Ride that provides door-to-door service and Beaverton RideAbout shuttle service to residents living within the city limits of Beaverton, Oregon.
- GroveLink that provides deviated fixed-route service in Forest Grove and regular connections to TriMet's line 57 service.
- Mid County U-Ride, which provides door-to-door service and Mid County Ride-About shuttle service to residents of Multnomah County residing in the areas East of SE/NE 82nd Avenue and West of SE/NE 162nd Avenue and the Mid County RideAbout shuttle provides service 5 days per week with specific geographic focuses on different days.
- The N/NE RideAbout that provides service five days a week in north and northeast Portland for regular shopping trips and to serve other destinations like the N/NE Multi-cultural Senior center.
- The Community Service project, which funds innovative services, expansion or new coordination projects within the Ride Connection Network, such as Ride Together, Downtown and Southwest Portland RideAbout, Veterans Volunteers, and the Retired Vehicle Program.
- Lake Oswego Shuttle that services sites along the highway 43 corridor, including Marylhurst University, Youth Villages Christie Care, and Mary's Woods.

The previous contract was executed as a sole source agreement and RC has been providing the services referenced above since July 1, 2014. The previous contract was established with a base term of three years with two, one year renewal options. The base term expires on June 30, 2017, and instead of exercising the renewal options, staff has decided to seek approval for a successor contract that includes specific pass-through requirements of the Federal Transit Administration that RC has to comply with as well as a more transparent pricing structure.

6. Procurement Process

This contract will be a sole source agreement based on the fact that RC is uniquely qualified to administer these transportation services for seniors and persons with disabilities. RC has been the historic provider and coordinator of volunteer and community based transportation services in the Portland Tri-County region and is experienced in meeting the needs of the riders, the community, and the various requirements of this service. It has an extensive network of drivers, both paid and volunteer. They have a dispatch system in place, and are accustomed to working with suburban commuters that will be utilizing these transportation services.

The contract will have a base term of one year estimated at \$2,432,176, with four, one-year options to renew. The not-to-exceed amount of the contract for the full term of five years is \$13,000,000. Price adjustments will be permissible on an annual basis and will reflect the budget cost estimates reviewed and negotiated between staff and RC prior to exercising each option year. Budgeted grant-funded activities will not exceed the annual allocation of federal Section 5310 funds.

7. Diversity

As a sub-recipient of federal Section 5310 funds, Ride Connection has adopted TriMet's DBE program and continuously looks for ways to work with DBE firms.

8. Financial/Budget Impact

TriMet will allocate non-federal funding and Federal Section 5310 grant funds under this contract. Federal Section 5310 funds are federal funds for which TriMet acts as the pass-through agency. TriMet provides non-federal funding for activities in this contract to meet the match requirement for the Section 5310 funds. TriMet and RC will meet prior to exercising each option year to review the projected estimate for Services for the future year with the anticipated Federal Section 5310 grant funds and TriMet non-federal funding that will be available, and include in each modification any updates to the cost estimate for the Services.

Much of this funding represents service that provides for needs that would otherwise have to be met by TriMet LIFT service. Therefore, this process improves services for seniors and persons with disabilities while reducing what would otherwise be likely costs to TriMet's budget for those services and in addition providing funding for some of TriMet's direct services to seniors and persons with disabilities.

9. Impact if Not Approved

If the Board chooses not to approve this resolution, the Ride Connection Volunteer and Community Based Transportation services will cease to operate. Failure to authorize funding for this contract would jeopardize transportation programs and services to seniors and persons with disabilities provided by non-profits around the region.

RESOLUTION 17-04-36

RESOLUTION OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A CONTRACT WITH RIDE CONNECTION TO PROVIDE VOLUNTEER AND COMMUNITY BASED TRANSPORTATION SERVICES

WHEREAS, TriMet has authority under ORS 267.200 to enter into a contract with Ride Connection for Volunteer and Community Based Transportation Services (Contract); and

WHEREAS, the total amount of the Contract shall exceed \$500,000; and

WHEREAS, the TriMet Board of Directors (Board), by Resolution dated November 25, 2009, adopted a Statement of Policies requiring the Board to approve goods and services contracts obligating TriMet to pay in excess of \$500,000;

NOW, THEREFORE, BE IT RESOLVED:

1. That the Contract shall be in conformance with applicable laws.
2. That the General Manager or his designee is authorized to execute the Contract.

Dated: April 26, 2017

Presiding Officer

Attest:

Recording Secretary

Approved as to Legal Sufficiency:



Legal Department